
From: Piro, Peter (DPH)
Sent: Wednesday, February 01, 2012 2:31 PM
To: Rubin, Alan (DPH); Nassif, Julianne (DPH); Salemi, Charles (DPH); O'Brien, Elisabeth (DPH); Jenner, Jennifer (DPH); Clemmer, Jill (DPH); Cheng, Gloria (DPH); Alfonso, Felipe (DPH)
Cc: Fuller-Jones, Sydney (DPH)
Subject: RE: Modification to QC/QA review

Hi Sydney, I'd prefer the second Wednesday of every month. Thanks

From: Rubin, Alan (DPH)
Sent: Wednesday, February 01, 2012 2:00 PM
To: Nassif, Julianne (DPH); Salemi, Charles (DPH); Piro, Peter (DPH); O'Brien, Elisabeth (DPH); Jenner, Jennifer (DPH); Clemmer, Jill (DPH); Cheng, Gloria (DPH); Alfonso, Felipe (DPH)
Cc: Fuller-Jones, Sydney (DPH)
Subject: RE: Modification to QC/QA review

Wed. would be good or any day late in the week. Any week is fine.

Alan

From: Nassif, Julianne (DPH)
Sent: Wednesday, February 01, 2012 10:59 AM
To: Salemi, Charles (DPH); Piro, Peter (DPH); O'Brien, Elisabeth (DPH); Jenner, Jennifer (DPH); Clemmer, Jill (DPH); Rubin, Alan (DPH); Cheng, Gloria (DPH); Alfonso, Felipe (DPH)
Cc: Fuller-Jones, Sydney (DPH)
Subject: Modification to QC/QA review

Good Morning All,

In an attempt to be more efficient and to return important QC materials to the laboratory in a timely way, I am making the following changes to the way in which we will review QC documents.

- CT/Environmental Laboratories – on the first Monday of the month we will review documents in lieu of the scheduled weekly meeting. If it is a Monday holiday, we will review on Tuesday.
- Lead Lab and Drug Lab – Sydney will schedule individual meetings with each laboratory. My preference is to have only 1 lab QC meeting/week. If there is a day of the week or week of the month that is better than others, let me or Sydney know and we will try to accommodate.

Thanks, Julie

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